

We acknowledge that employees may wish to make private arrangements with parents/carers and the purpose of this policy is to provide guidance to both parties.

Whilst we have a duty of care in the setting or on an organised outing, this does not extend to private arrangements made between staff and parents. We would encourage parents to discuss this arrangement with the Manager/supervisor prior to confirming any such engagement with an employee.

Any private arrangements must not conflict with the staff member's employment, and staff must not wear their uniform for private babysitting.

Staff must ensure they adhere to our confidentiality policy at all times, failure to do so may result in disciplinary action.

Our liability insurance does not extend to private arrangements, and as such we will take no responsibility for any matter arising including, but not limited to, health and safety, safeguarding or complaints.

Date of policy approval Sept 2018

Date of policy review Sept 2019