



## Introduction

Brereton Playgroup and Pre-School is a non profit making organisation and is run by a committee consisting mainly of Parents and Carers, the Manager/Supervisor and Assistants. We have excellent communication and links with the primary school and in particular the reception teacher.

The committee consists of a Chairperson, Secretary, Treasurer, Enrolments Officer and committee members who undertake financial and administrative responsibilities.

The committee and its officers are elected each year in June at the AGM, following the procedures as set in the PLA constitution so that information and support for new committee members can be put in place. There must be at least 6 committee members present for all meetings, meeting are held every half term.

The setting is open Mon-Fri 7.45-5.45 pm, during term time only, we will follow the same term dates as Brereton Primary School, we will notify parents of exact dates in advance. Children can attend for half or full days, with optional breakfast or afterschool club wrap around care. Parents can either provide a packed lunch or a hot diner from school is available to purchase. Meals in breakfast and afterschool wrap around care is incorporated.

We are registered for the early years grant for 2, 3 and 4 year olds and can also accept childcare vouchers.

There is one paid Manager/Supervisor a deputy and one, two or three paid assistants depending on ratios, who attend each session. During these sessions they are encouraged to learn through play following the Early Years Foundation Scheme (EYFS)

### **Aims of Brereton Playgroup and Pre-School**

Our motto is 'we care, we share' and are aims are.

To encourage independence and sharing through play activities and to encourage communication and working together.

To support children in their self expression and the development of positive image.

To carefully plan activities to suit your child's unique needs.

To stimulate imagination and to encourage conversation and language development and to foster listening skills and develop memory.

To introduce the prime and specific areas of learning to prepare children for their next stage of education.

To provide and maintain good quality toys and apparatus for the children to develop their physical skills in safety.

This is all achieved by following the EYFS principles which guide the work of all practitioners and are grouped into four distinct but complementary themes.

- 1 A unique child
- 2 Positive relationships
- 3 Enabling environments
- 4 Learning and development

Your child will be learning skills, acquiring new knowledge and demonstrating their understanding through seven areas of learning and development.

Children should mostly develop the three prime areas first.

- 1 Communication and language
- 2 Physical Development
- 3 Personal, social and emotional Development

As children grow, the prime areas will help them develop skills in four specific areas, these are;

- 1 Literacy
- 2 Mathematics
- 3 Understanding the World and
- 4 Expressive Arts and Design

### **Parental Involvement.**

Parents are the first teachers of their children, and our aim is to support this. We encourage parents to attend a session with their child prior to them starting at the setting, this enables them to familiarise themselves with the setting and allows us to answer any queries beforehand. We will encourage parents on an individual basis to play an active part in running the setting by encouraging them to attend committee meetings. We will inform parents on a regular basis about their child's progress and encourage parents to speak with us about any concerns they may have.

We welcome any parents who want to volunteer in the setting and parents will be encouraged to

contribute their own skills and knowledge to the activities carried out in the session. We will provide opportunities for parents to learn the Preschool curriculum and about young children's learning in Preschool and home.

The Manager/Supervisor will gladly arrange a mutual liason time, should the issue be of a sensitive, serious or private nature.

We will hold a parents evening aimed at allowing them to view a session through their child's eyes.

### **Arrival and Departure**

Staff will welcome each child individually, and the parent/carer will sign the child in and indicate on the form who will be collecting the child. The manager/supervisor will then be responsible for marking the register. We politely request this is done before 9am to enable sessions to start promptly, and as such ask parents to leave by 9.10.

If normal collection arrangements can not be met, we ask that parents sign an 'authorisation to collect' form, and we will make arrangements to confirm the identity of the person collecting the child. Any visitor to the setting will have to confirm their identity before access is gained.

### **Ofsted inspections**

The setting is governed by Ofsted and as such is subject to inspections by them, Ofsted reports are available to view either on the Ofsted website or in the setting.

### **Contact information**

Brereton Playgroup Pre-School	01477 534304/07749396476
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Brereton Committee email	<a href="mailto:breretonpreschool@gmail.com">breretonpreschool@gmail.com</a>
Cheshire East Family Information Services	0300 123 5033
Cheshire Police HQ Winsford	01606 48000
Ofsted	0300 123 1231
Safeguarding Children in Education	01606 275039
Childrens Assessment team	0300 123 5010
Emergency Duty Team	01606 76611
Safeguarding Unit	01606 288931
Social Care Assessment Team - Police	0845 80000
Childrens Information Services	0800 085 2863
Cheshire East Social Care Services	01625 374700
Health Visitor Holmes Chapel	01477 533100