



Risk Assessment Policy

At Brereton Playgroup and Pre-School we believe that the health and safety of children is of paramount importance, and it is our ongoing policy to ensure the safety of children in our care. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

The basis of this policy is risk assessment. We will base it on the following.

Identification of risk: Where is it and what is it?

Who is at risk: Staff, children, parents, cleaners etc?

Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.

Control measures to reduce/eliminate risk: What will you need to do, or ensure others will do, in order to reduce that risk?

Monitoring and review: How do you know if what you have said is working, or is thorough enough? If it is not working, it will need to be amended or reassessed.

Our risk assessment process covers adults and children and includes:

Checking for and noting hazards and risks indoors and outside, and in our premises and for activities.

Assessing the level of risk and who might be affected.

Deciding which areas need attention; and developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.

We maintain lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a weekly and termly basis when a full risk assessment is carried out.

Risk assessment template.

Carried out by and date:

Risk Identified	Who is at Risk	Level of Risk	Control Measure	Review Date

Date of policy approval

Sept 2018

Date of policy review

Sept 2019